

BROOKFIELD BOARD OF EDUCATION

AUGUST 17 2011

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, August 17, 2011

- I. The Brookfield Board of Education met in open session on Wednesday, August 17, 2011 at 6:30 p.m. in the High School Cafeteria.
- II. Pledge of Allegiance
- III. Roll Call:

Ronald Brennan, President	present
Mrs. Kelly Bianco	present
Ms. Ronda Bonekovic	present
Mr. Tim Filipovich	present
Mrs. Gwen Martino	present
- IV. Board of Education Reports
- V. Old Business
- VI. New Business
Mrs. Bianco requested payroll reports by Teaching/Administrative/Supplemental breakdowns
- VII. Superintendent's Report
 - a. Donated School Supplies
 - b. District Report Card Data
- VIII. Update on New School Facility
- IX. Public Input (five minutes per individual)

TREASURER'S RECOMMENDATIONS

11-149

APPROVAL OF MINUTES

Filipovich moved and Martino seconded that the following Board minutes be approved as submitted:

Special Meeting – June 16, 2011
Regular Meeting – June 28, 2011
Special Meeting – July 20, 2011

BE IT RESOLVED, under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-150

APPROVAL OF FINANCIAL STATEMENTS

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Bonekovic moved and Filipovich seconded that the June and July 2011 Check Listings, Financial Reports by Fund and the Annual Spending Plans be approved as submitted.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-151

AUDIT SERVICES

Martino moved and Bonekovic seconded that the Brookfield Board of Education enter into an agreement with the Auditor of State for audit services for FY2011 financial statements in the amount of \$23,528. (Price is the same as FY2007, FY2008, FY2009 and FY2010.)

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

SUPERINTENDENT'S RECOMMENDATIONS

11-152

REDUCTION IN FORCE

Martino moved and Bianco seconded that the Brookfield Board of Education approve the reduction in force of the following classified employees effective August 1, 2011:

Penny Clark	Custodian
Harold Wayne Hurst	Custodian

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-153

RECALLED EMPLOYEES

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the reduction in force recall of the following classified employees at the beginning of their 2011-2012 contractual year:

Joyce Alexander	Bus Driver
Lisa Anderson	Cook's Helper
Tina Barnett	Student Monitor
Elaine Baum	Cook's Helper/Cashier
Shawn Bowden	Custodian (4 hr)
Samantha Burns	Student Monitor
Randy Clark	Student Monitor/ISS
Denise Jamieson	Educational Assistant
Kim Kirila	Educational Assistant
Tamara Lischak	Educational Assistant
Cheryl Slater	Cook's Helper
Kristine Workman	Bus Driver

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-154

STUDENT MONITOR

Bonekovic moved and Martino seconded that the Brookfield Board of Education approve the employment of **Tina Barnett** as a 5 hour and 55 minute Student Monitor effective at the start of the 2011-2012 school year in compliance with Board policies and the posting and bid

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procedures according to the Master Agreement between the Board and the OEA. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. Hourly Rate: Step 1 - \$10.67

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-155

COOK'S HELPER/CASHIER

Martino moved and Bonekovic seconded that the Brookfield Board of Education approve the employment of **Elaine Baum** as a 5 hour and 55 minute Cook's Helper/Cashier effective at the start of the 2011-2012 school year in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the OEA. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. Hourly Rate: Step 5 - \$10.54 - Cook's Helper and \$13.10 - Cashier

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-156

PART TIME CUSTODIAN

Martino moved and Bonekovic seconded that the Brookfield Board of Education approve the employment of **Shawn Bowden** as a 4 hour Custodian effective at the start of the 2011-2012 school year in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the OEA. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. Hourly Rate: Step 1 - \$14.60

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-157

STUDENT MONITOR

Bianco moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Samantha Burns** as a 5 hour and 55 minute Student Monitor effective at the start of the 2011-2012 school year in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the OEA. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. Hourly Rate: Step 0 - \$10.49

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-158

STUDENT MONITOR - ISS

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Randy Clark** as a 5 hour and 55 minute Student Monitor/ISS effective at the start of the 2011-2012 school year in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the OEA. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. Hourly Rate: Step 1 - \$10.67

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

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Nays: None.

11-159

EDUCATIONAL ASSISTANT

Bonekovic moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Denise Jamieson** as a 5 hour and 55 minute Educational Assistant effective at the start of the 2011-2012 school year in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the OEA. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. Hourly Rate: Step 1 - \$11.35

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-160

EDUCATIONAL ASSISTANT

Bonekovic moved and Martino seconded that the Brookfield Board of Education approve the employment of **Kimberly Kirila** as a 5 hour and 55 minute Educational Assistant effective at the start of the 2011-2012 school year in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the OEA. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. Hourly Rate: Step 1 - \$11.35

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-161

EDUCATIONAL ASSISTANT

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Tamara Lischak** as a 5 hour and 55 minute Educational Assistant effective at the start of the 2011-2012 school year in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the OEA. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. Hourly Rate: Step 1 - \$11.35

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-162

INTERVENTION SPECIALIST

Martino moved and Bianco seconded that the Brookfield Board of Education approve the employment of **Jenna Daugherty** as an Intervention Specialist at Brookfield Elementary effective at the start of the 2011-2012 school year in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the Brookfield Federation of Teachers. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. Salary: Bachelors - Step 2 - \$33,491

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-163

MATH TEACHER

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Martino moved and Bonekovic seconded that the Brookfield Board of Education approve the employment of **Eric Baker** as a Secondary Math Teacher effective at the start of the 2011-2012 school year in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the Brookfield Federation of Teachers. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. Salary: Bachelors - Step 0 - \$30,725

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-164

TRANSPORTATION COORDINATOR

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Bob Rodgers** as Transportation Coordinator for the 2011-2012 school at an annual rate of \$8,000.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-165

LANE CHANGE

Bonekovic moved and Martino seconded that the Brookfield Board of Education approve the salary adjustment for the following certificated employee due to an accumulation of additional credit hours and change of status on the salary schedule effective at the start of the 2011-2012 school year:

Shawn Hammond from Masters to **Masters + 15**

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-166

FAMILY AND MEDICAL LEAVE OF ABSENCE

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the Family and Medical Leave request of **Erin Gerhardstein** for 30 days of unpaid leave that goes beyond her initial maternity leave. Her expected date of return to work is October 10, 2011.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-167

SUPPLEMENTAL CONTRACT RESIGNATION

Martino moved and Bianco seconded that the Brookfield Board of Education accept the supplemental contract resignation of **Jessica Shaffer** as Assistant Volleyball Coach effective immediately.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-168

SUPPLEMENTAL CONTRACTS

Bianco moved and Martino seconded that the Brookfield Board of Education approve the following individuals for 2011-2012 supplemental contracts as per Board policies.

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Employment is conditioned upon receipt of satisfactory BCI & FBI criminal records checks as per Board policies, rules and regulations and completion of sports medicine training. Salary is based on the negotiated agreement between the Brookfield Federation of Teachers and the Brookfield Board of Education.

Football

Eric Kusky	Assistant Coach - Volunteer
John Mosora	Assistant Coach - Volunteer

Thespian

Bob Kozar	Thespian Advisor - High School
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Volleyball

Jessica Zebroski	Assistant Volleyball Coach
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Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-169

EXTENDED TIME ALLOCATION

Bianco moved and Martino seconded that the Brookfield Board of Education approve the extended time allocation for the following employees for the 2011-2012 school year:

Stephanie Anthony	18 Extended Days
Debbie Conti	8 Extended Days
Heather Huff	10 Extended Days
Jane Jones	10 Extended Days
Tim Taylor	10 Extended Days
Rhonda Zebroski	10 Extended Days

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-170

HIGH SCHOOL FEES

Bonekovic moved and Bianco seconded that the Brookfield Board of Education approve the 2011-2012 Brookfield High School student fees listing. (Attachment 1)

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-171

SCHOOL HANDBOOKS

Bonekovic moved and Martino seconded that the Brookfield Board of Education approve the 2011-2012 Brookfield Elementary, Brookfield Middle School and Brookfield High School Student Handbooks.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-172

NEW & REVISED BYLAWS & POLICIES

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Bonekovic moved and Martino seconded that the Brookfield Board of Education approve the **first reading** of the following policies:

Bylaw 0167 - Voting
Policy 1613 - Student Supervision and Welfare
Policy 2120 - School Improvement
Policy 2412 - Homebound Instruction Program
Policy 2461 - Recording of IEP Team Meetings
Policy 3213/4213 - Student Supervision and Welfare
Policy 3215/4215 - Use of Tobacco by Professional/Classified Staff
Policy 5200 - Attendance
Policy 5512 - Use of Tobacco
Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior
Policy 5751 - Parental Status of Students
Policy 6231 - Appropriations and Spending Plan
Policy 6232 - Appropriations and Implementation
Policy 6320 - Purchases
Policy 6460 - Vendor Relations
Policy 6550 - Travel Payment and Reimbursement
Policy 7434 - Use of Tobacco on School Premises
Policy 7540 Computer Technology and Networks
Policy 7540.03 - Student Network and Internet Acceptable Use and Safety
Policy 7540.04 - Staff Network and Internet Acceptable Use and Safety
Policy 8431 - Preparedness for Toxic Hazard and Asbestos Hazard
Policy - 8500 Food Services
Policy 8550 - Competitive Food Sales
Policy 9150 - School Visitors
Policy 9160 - Public Attendance at School Events

Additional/New Policy:

Energy Management and Conservation Policy
Athletic Concussion Policy

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-173

EXECUTIVE SESSION

Bianco moved and Martino seconded that the Brookfield Board of Education adjourn to Executive Session at 7:55pm for the purpose of “considering the appointment, employment, dismissal, demotion, or compensation of an employee of the school district”, and “the purchase and/or sale of a building or buildings.”

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

Brennan reconvened the regular meeting at 9:17pm.

11-174

Martino moved and Filipovich seconded that the meeting be adjourned at 9:18pm.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

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Treasurer

Board President

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Attachment 1

High School Fees 2011-2012

- Art I, II, III, IV \$20.00
- Music \$ 6.00/semester or instrument rental
- English based on supplies/paperback books
- Career Search I \$15.00
- Manage Transitions \$15.00
- Healthy Living \$30.00
- Healthy/Safe Foods \$20.00
- Child Development \$10.00
- Chemistry \$15.00
- Honors Chemistry \$15.00
- Biology \$15.00
- Human Physiology \$15.00
- Physics \$15.00
- Student Parking \$20.00
- Graduate transcripts \$ 5.00
- Senior Class \$20.00